

# Instant Church Directory™ Online

## Login Instructions for the Online Member Directory



### Online Member Directory

- Go to: [members.instantchurchdirectory.com](https://members.instantchurchdirectory.com)
- Click on the link: create login now
- Enter your email address that is on record at St. Mark's. ***The email you enter MUST match what we have on file at the church. Also, in some cases, your contact information from our system did not get transferred to the site. To resolve either of these issues, email the directory team at [stmarks2018@yahoo.com](mailto:stmarks2018@yahoo.com) or call church office, ext. 102***
- Create a password. The password must be 8 characters long, and contain at least two of the following special characters: capital letters, numbers, or symbols
- Retype the password to confirm it and click "Request Login."
- Check your inbox for an email from [service@instantchurchdirectory.com](mailto:service@instantchurchdirectory.com) in order to verify your address (for security purposes) and welcome you to the system. You are now able to gain access to our entire directory by going to: [www.instantchurchdirectory.com](http://www.instantchurchdirectory.com) and typing in your user name and password